

ARRIVAL / DEPARTURE CHECKLIST

ARRIVAL TO CAMPSITE		LEAVING CAMPSITE	
1	Find level ground; Setup within 10 feet of sewer drain (if appl)	1	Turn OFF all LED overhead lights and fans (BH/Bath/kith/bed)
2	Unlock both entry doors & exterior storage doors	2	Retract and secure awning
3	Use levelers if needed to level trailer side to side	3	Buckle restraints for TVs and Appliances
4	Chock trailer wheels	4	Close and lock all cabinets and drawers
5	Disconnect WDH, chains, and breakaway from TV	5	Lower TV antenna/satellite dish
6	Stow Blue OX handle and WDH	6	Turn furnace and A/C thermostat off
7	Secure tongue pin lock	7	Turn OFF electric/gas water heater and water pump
8	Turn battery disconnect to "ON" position	8	Prepare refrigerator contents for traveling
9	Use tongue jack to level trailer front to back	9	Turn OFF refridge if short distant travel; otherwise: gas
10	Extend 4 scizzer stabilizer jacks onto ground pads	10	Turn OFF stove/oven burners and oven vent fan
11	Place 2 stabilizer jack stands on frame rail in between axles	11	Prepare bathroom vanity and tub for travel
12	Extend Entry Steps	12	Secure all loose items (heaters,ladders,etc)
13	Turn ON LP gas to both tanks	13	Empty and stow trashcans
14	Plug in surge protector to 30AMP outlet: Check polarity	14	Stow any electronic devices
15	Plug in 30 amp power cord to surge protector	15	Close and lock all windows and ceiling vents
16	Hook up city water line with white drinking hose	16	Secure all latches/straps in outside kitchen
17	Hook up sewer line; Sewer hose placed on sidewinder support.	17	Stow folding chairs and acc table/BBQ inside.
18	Hook up TV coaxial cable (if applicable)	18	Evenly distribute weight inside of trailer
19	Open gray water valve (if hooked up to sewer)	19	Turn OFF main gallary light switch
20	Extend slides	20	Retract slides
21	Extend OTA antenna (if applicable)	21	Check outside shower (turn OFF and lock door)
22	Extend Awning	22	Unhook TV coaxial cable (if applicable) and stow
23	Switch refridgerator to "auto" detect	23	Open BLACK gate valve; drain tank; close valve
24	Place RV mat under awning	24	Use BLACK tank flush if necessary; repeat above
25	Set up outside table and BBQ	25	Open GRAY gate valve; drain tank; close valve
26	Remove WDH from TV; stow in trailer's storage compartment	26	Place cap on gate valve
27	<i>Night before departure: Close GREY dump valve</i>	27	Stow sewer hose and connectors in black bin
28		28	Turn OFF city water; stow hose, filter, regulator in white bin
29		29	Disconnect 30 amp cord/surge protector and stow each
30		30	Turn OFF propane tanks (if short distance travel)
31		31	Retract all 6 stabilizer jacks; stow 2 stabilizer jack stands
32		32	Stow all wood/plastic jack pads in clear plastic bin
33		33	Attach WDH to TV; attach camper to WDH and sway bars
34		34	Chain up trailer to TV receiver hitch including breakaway
35		35	Secure tongue pin lock
36		36	Retract tongue jack completely up for travel
37		37	Stow Blue OX handle
38		38	Stow chocks and tongue jack pad
39		39	Check lights/turn/brake signals and tire pressures
40		40	Retract entry steps
41		41	Drive off levelers and stow levelers
		42	Lock (with key) both entry doors & exterior storage doors
		43	Remove all trash from campsite
			<i>If final destination is home/storage: turn battery disconnect switch to "OFF" and remove key; place key inside trailer</i>